

EXPERIENCE CERTIFICATE OF TWO YEARS

Certificate No. _____

Date: _____

This is to certify that Shri/Smt./Ms. _____, Son/Daughter of _____, has worked in this office/organization as a Tailor from _____ to _____, continuously for a period of two (02) years. During the above period, he/she was entrusted with the following duties and responsibilities:

- Cutting, stitching, alteration and repair of garments/uniforms;
- Taking measurements and fitting of clothes;
- Operation and routine maintenance of tailoring machines;
- Any other tailoring-related work assigned from time to time.
- His/Her performance and conduct during the period of service were found to be satisfactory.

This certificate is issued on his/her request for the purpose of employment/recruitment to the post of Tailor. His/Her last pay salary slip dully certified is attached.

Signature of Head of Office with seal

(Signature)

Name:

Designation:

Office/Organization:

Note: Experience Certificate must be issued not below the rank of Gazzetted Officer.